

PETRA COACH // ACCOUNTABILITY COACH

ROLE: PETRA COACH – ACCOUNTABILITY COACH [FULL TIME]



IS THIS YOU?

- Do you like to travel? Could you zip from coast to coast in a week – all with a smile on your face?
- Can you navigate airports like a pro AND with energy? Can you find the quickest, easiest way to get from Point A to Point B?
- Are you organized in such a way that no detail is overlooked – yet flexible enough to fill in gaps that appear?
- Do you have a general working knowledge of business practices – Finance, Sales Process, Operations, etc. or willing to learn fast?
- Are you tech savvy? Can you use basic Microsoft Office, AV Equipment for meetings, and learn new methods quickly?
- Do you possess the ability to relate to people – form a relationship - find a need – fill the need? Can you create an instant connection with a room – both personally and professionally?
- Have you been told you command attention – with your presence and your attitude (not arrogant- just confident)?
- Are you willing to fail and willing to learn from the failure and keep going over and over again?
- Do you have inherent “drive” – do you act and not wait to be told all the details? Can take an outcome and figure out the rest?
- Do you have the ability to speak in front of groups of people? Everyone is nervous, but can you do it?
- Can you flex from a leader role and follower role and back seamlessly?
- Are you comfortable with directing a CEO and then opening the door for them?
- Do you see yourself as part of a team and working as a team? We need someone who wants to build others, assist others, and have fun doing it!
- Do you have any knowledge of the Rockefeller Habits? It's a HUGE bonus and speeds it all up if you do. If not – we will teach you!

WHAT WE DO:

1. Define clear and measurable plans for teams across North America and Western Europe
2. Implement systems to ensure those plans get done
3. Build cultures of purpose, alignment and accountability - and have fun doing it!

WHY WE DO IT // OUR PURPOSE:

We believe we exist to Change Lives 3 Layers Deep – The **HEAD**, The **HEART**, The **SOUL**.
Change people in positive ways so that they can change people in positive ways.

~10Mhb

The Petra Coach foundational structure is built on the purpose of ensuring we are serving first. Have a 'POSITIVE IMPACT ON 10,000 ,000 HUMAN BEINGS!'

HOW WE DO IT // OUR VALUES:

How we behave with each other, with our members, with our community – with ourselves

- There is no TRY – only DO!
- I've got your Back – no matter what!
- Please and Thank You – say it and mean it!
- Everything an Experience – every time!
- See around the curves – anticipate needs and pre-fill them!
- Be Curious – and why and improve!

“If you don't like change, you'll like irrelevance even less.”
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WHAT YOU WILL BE DOING - AMONG OTHER THINGS:

- Attending quarterly planning sessions with a certified Petra Coach – Set up/break down and stepping in throughout the day – This means travel each quarter to visit many of our members. Working with up to 20 member companies per quarter.
- Booking of our members' planning meetings 9 months in advance – Managing travel bookings 45 days in advance – Always ahead!
- Ability to coach the member through activities either face-to-face, on a phone call, or through video conferencing. Personal 'check-ins' with each member. As many as 75 per quarter.
- Be the eyes and ears for the coach and make sure we exceed our member's expectations in everything we do.
- Roadmap Implementation - Working with the coach and Petra member to implement the Rockefeller Habits methodologies in-between plannings. Understanding of the 40 Rockefeller Habits and helping teams with it all.
- Being the point of contact for your assigned members - Proactive outreach.
- Preparation and recaps completed for all planning sessions within 48 hours.
- Align software training to members and users - webinars, presentations, and client management of users. Deep knowledge of the software and ability to train Petra members.
- Growing the Petra Coach brand. Marketing services and meeting with potential members for new business.
- Driving Social Media for Petra Coach and maintaining updated content as needed.
- Ability to conduct DISC trainings for your members – No sweat, we will certify you!
- Lastly – Have fun! If it's not fun for you, it's not worth it. Let's go see the world, change some lives, and smile every day!

NEXT STEPS:

If you're interested in changing lives with us and think you have what it takes – apply today at the link below!

<http://petracoach.com/careers/petra-accountability-coach/>

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